



**Urban Corps Charter School Board of Directors  
Meeting Minutes**

**Dec. 8, 2011**

**I. Board Attendance:** Diane Chalmers, Bob Benson, Ingrid Nielsen

**II. Staff Attendance:** Dr. Stacey Adler, Caty Keller, Sam Duran, Anne Bernstein, Klara Arter, Dan Thomas, Michael Priegel; **Guests:** Michael Sterns

**III. Call to order at 11:02**

**III. Public Comment:** UCo Board President Michael Sterns delivers comments on UCCS' dependence on UCO staff proposing existing staff be compensated vis-a-vis their increased responsibilities due to the charter school schedule shift.

**IV. Action Items**

- **Adoption of Minutes:** The September 22, 2011 Board of Directors meeting minutes were approved with 2 minor changes
- **CAHSEE Waiver:** Stacey describes CAHSEE waiver for students who passed test despite an IEP exemption. *Ingrid motions to accept the requirements for CAHSEE waiver, Bob seconds the motion. Passed unanimously.*
- **Adoption of Auditor:** Caty describes the relationship with the auditor effective for the 2011-12 school year; Headquartered in Chico. *Bob motions to adopt auditor Matson & Icons; Ingrid second motion and it passes unanimously*
- **Adoption of First Interim Budget:** For July 1 – October 31. Caty explains spreadsheet of interim budget required by the State. (not required of charters). Discussion of the salary increases takes place. Schools funded Dec. –April making it an important time to keep and count students. Needed expenses: a new server. Discussion on what factors would change the projected budget. \$146K to be invoiced by Mono County for services. There are 2 grants out that could supplement revenues and start-up technology.
- Board Approval of 403(b) plan for employees. *Ingrid motions to accept the first interim budget; Bob Seconds and it passes unanimously.*
- **403 (b) plan for School Employees:** Brief discussion and STIRS form to be sent. *Bob moves to approve the 403(b) plan; Diane second the motions and it passes unanimously.*

**V. Mission**

- Graduation reminder: December 9<sup>th</sup> at 2:00 p.m. Senator Christine Kehoe is the keynote speaker

**VI. Strategic**

- Sam and Anne Discuss Integration of Corps-to-Career with Urban Corps Charter School

**VII. Generative**

- Dan shows PowerPoint presentation about the current systems and processes of Urban Corps Charter School

**NEXT MEETING :** Mar. 22, 2012

**VIII. ADJOURNMENT at 12:17 p.m.**

Secretary Signature \_\_\_\_\_