

**MINUTES**  
**URBAN CORPS OF SAN DIEGO COUNTY CHARTER SCHOOL**  
**BOARD OF DIRECTORS MEETING**  
**3127 Jefferson Street, San Diego, CA 92110**  
**Meeting ID: 838 7958 6769**  
**Friday March 8, 2024 – 9:00 a.m.**

**NOTE:** In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact the Urban Corps of San Diego County 48 hours prior to the meeting at (619)235-6884.

Full agenda packets are available for the public to review at the Urban Corps of San Diego County Charter School in San Diego, CA.

**ON THE WEB:** Agendas may be viewed at <https://www.urbancorpscharter.com/>

**PLEDGE OF ALLEGIANCE/  
CALL TO ORDER:** The meeting was called to order at 9:05 a.m.

**MEMBERS PRESENT:** Atousa Monjazebe, John Mendez, and Jill Klemaske

**MEMBERS ABSENT:** Karen Ludwig

**UCCS STAFF PRESENT:** Dr. Stacey Adler, Dan Thomas, Jennifer Weston, & Anne Bernstein

**GUESTS/UCO STAFF PRESENT:**

*In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is **NOT** a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.*

**PUBLIC COMMENT:** It is appropriate for the public to address the Urban Corps Charter School (UCCS) Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wish to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items. Unless otherwise determined by the board, each person is limited to five minutes. Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the UCCS Board of Directors. Agenda requests must be made in writing ten days prior to board meetings.

**REPORTS:** **THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT'S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.**  
There will be no board discussion except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda:

**CONSENT AGENDA:** All consent agenda items for the URBAN CORPS CHARTER SCHOOL BOARD OF DIRECTORS are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:

1. Approval of January 2024 Meeting Minutes
2. Approval of January Warrant Report

### 3. Approval of February Warrant Report

Ms. Monjazez asked for a motion to approve the consent items. Mt. Mendez motioned. Ms. Monjazez seconded. Motion passed.

#### **OLD BUSINESS:**

None

#### **NEW BUSINESS**

##### **1. Action Item—UCO-UCCS Lease Agreement**

Mr. Thomas states there are no changes to the lease agreement, which is effective as of July 1, 2024, and needs to be approved prior to the SB170 grant application. The grant covers a percentage of the lease cost.

Ms. Monjazez motioned to approve the lease agreement. Mr. Mendez seconded. Motion passed.

##### **2. Action Item—24-25 School Calendar**

Ms. Monjazez asked for a motion to approve the school calendar. Ms. Klemaske motioned. Mr. Mendez seconded. Motion passed.

##### **3. Action Item—2nd Interim Budget**

Ms. Westin presented the second interim budget report for the 2023-2024 school and fiscal year. The report is a snapshot of the revenue and expenditure forecasts for the current year as well as a projection of the two subsequent fiscal years.

The budget is adjusted based on the Governor's January State Budget proposal and subsequent trailer bills, changes since the 1st Interim report, and other factors that impact revenue and expenditure. The 2nd Interim report covers the period from July 1st through January 31st. Revisions made to the budget for the 2nd Interim are reflected in Form 62.

##### Revenue:

- LCFF revenues were increased to align with recently certified P-1 Calculations with the Charter School's ADA at 174.
- State revenue increases were due to the new Prop 28 Grant that the Charter will receive.

##### Expenditures:

- Certificated salary increases for 2nd Interim reflect planning for staffing changes for the remainder of the fiscal year.
- Books and Supplies and Services and Operating Expenses were adjusted due to reallocations of projected spending on restricted grants.

Ms. Westin concluded the second interim report shows a restricted fund balance due to one-time carryover funds the school has received in the past few years which are being spent down responsibly.

Multi-year Projection's do not anticipate significant reductions to education programs even as the State budget shows a \$37.9 billion deficit, however the proposed funded COLA for 2024-25 is .76% in contrast to the current year's 8.22%.

The Charter is anticipated to end the year with a healthy reserve as of 2nd Interim. The projected reserves for 2024-25 and 2025-26 are also expected to remain positive. The school is also seeing increased enrollment and ADA which is directly increasing the LCFF funding.

Ms. Monjabez motioned to approve the 2<sup>nd</sup> Interim budget. Ms. Klemaske seconded. Motioned passed.

**INFORMATIONAL  
ITEMS:**

Form 700 due April 1<sup>st</sup> 2024

Board members were reminded to submit their Form 700 by the due date.

**EXECUTIVE  
DIRECTOR  
REPORT:**

Executive Director, Dan Thomas, will report on activities and other matters. There will be no discussion except to ask questions and no action will be taken.

For the benefit of new board member, Ms. Klemaske, Mr. Thomas explained that the Charter School Facility Grant (SB740) provides annual grants to offset rent and lease costs for charter schools, covering as much as 50% of the costs. The early approval of the lease agreement by the board is due to the timing of the grant application. Mr. Thomas concluded that ADA was climbing and was currently at 179 with 80% attendance.

**SUPERINTENDENT'S  
REPORT:**

Dr. Stacey Adler will report on behalf of Mono County School District. There will be no discussion except to ask questions and no action will be taken.

There was no Superintendent report.

**BOARD MEMBERS'  
REPORTS:**

Board members may report about various matters; however, there will be no discussion except to ask questions. No action will be taken unless listed on a subsequent agenda item.

There was no Board Member report.

**ADJOURNMENT:**

The meeting was adjourned at 9:33 a.m.